

**Policy # 81003**

**INDIRECT COST DISTRIBUTION POLICY**

**B. Indirect Cost Distribution**

Indirect Cost will be distributed using the following formula.

<b>Unit</b>	<b>Distribution Percentage</b>
<b>Principal Investigator (PI)</b>	50%
<b>Department Unit of the PI</b>	20%
<b>College of the Departmental Unit</b>	5%
<b>Sponsored Programs Office</b>	25%

**Sponsored Programs Office** - The Sponsored Programs Office will use these funds to support strategies that are meant to grow the research capacity of Grambling State University. Allowable expenditures will include seed money awards, travel support, seminars, faculty/staff networking sessions, research equipment, research supplies, and newsletters/magazines.

**E. Special Cases**

**↗ Funded grants and contracts that have a Principal Investigator (PI) and Co-Principal Investigator (Co-PI)**

When the funded grant or contract has a PI and one or more Co-PIs, the formula associated with the distribution of the fifty percent (50%) funds allocated from indirect cost should be agreed upon during the proposal writing stage and submitted to the Office of Sponsored Programs in writing.

In the event that a grant was funded prior to the implementation of this policy, the PI and Co-PI must agree upon the manner in which the fifty percent (50%) Indirect Cost Distribution will be allocated among the members of the grant leadership team. This agreement must be submitted in writing to the Office of Sponsored Programs.

**↗ Funded Proposal written by an Interdisciplinary Team with members in different departments/units.**

When the funded grant or contract was written by a project team that represents different department/units, the formula associated with the distribution of the twenty percent (20%) funds allocated from indirect cost should be agreed upon during the proposal writing stage and submitted to the Office of Sponsored Programs in writing.

In the event that a grant was funded prior to the implementation of this policy, the PI and Co-PI must agree upon the manner in which the twenty percent (20%) e

