

### **Veterans Affairs Information**

Grambling State University is approved for the training of VA students and certifies the student's enrollment to the appropriate VA Regional Office upon request. The GSU Veteran Services Office, located in Grambling Hall, Registrar's Office, Suite 18, coordinates services to all veterans, dependents, guardsmen, and reservists attending classes who are eligible for veteran's benefits. Any veteran who is enrolled at GSU who is eligible for VA educational benefits should notify the GSU Veterans Affairs Office when he/she wishes to be certified. The GSU Veterans Affairs Office is currently staffed by one Veteran's Certifying Official.

#### **Where Do I Start?**

##### **New Students**

Your first step is to apply for your educational benefits on the GI Bill Website ([www.gibill.va.gov](http://www.gibill.va.gov)) using the **Veterans On-line**

information can be obtained by contacting the VA Regional Office in Oklahoma at 1-888-GIBILL-1 (1-888-442-4551).

**Reservist and National Guard Mobilization/Activation Policy**

*1. Awarding of Academic Credit/Grades*

- A. Mobilization/Activation during the first fourteen (14) class days of a regular semester [seven (7) days for summer sessions] will result in the complete withdrawal of the student from the university without penalty and without punitive grade.
- B. Mobilization/Activation during the period between the fifteenth (15th) class day [eight (8th) class day for summer sessions] and the last day to withdraw from classes with a grade of "W" will result in the awarding of the grade of "W" in all classes in which the student is officially enrolled.
- C. Mobilization/Activation during the period between the next class day after the last day to withdraw from classes with a grade of "W" and approximately one (1) to two (2) weeks [five (5) to ten (10) class days] prior to the end of a regular

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or all of his courses based upon the student's work in the courses up to the date of mobilization/activation. The student may request incomplete grades (with the concurrence of course instructors) in some courses, choose the grade of "W" in some courses, and request final grades based on coursework completed (with the concurrence of course instructors) in some courses; or

- 4) requesting, with concurrence of the instructors of the affected courses in which the student is officially enrolled, to take an early final examination in some courses in order that the instructor can determine a final course grade for the student. The student may request in some courses (with the concurrence of the course instructors) to: receive a final grade based upon coursework prior to the date mobilization/ activation, request incomplete grades, choose the grade of "W", and request early final exams.
2. *Time Limit for Removing Incomplete Grades:* If the mobilized/activated student requests (with the concurrence of the course instructors involved) incomplete grades in all or some of the courses in which he/she is officially registered, the student shall have no longer than one year after conclusion of the involuntary term of active duty to meet with university officials and work out a timetable for removing the incomplete grade(s).
3. *Academic Status Upon Reenrollment:* When students whose higher education academic careers are interrupted by mobilization/ activation reenroll in the same institution within one year of completing their involuntary term of active service, the university will make every possible effort to place these students back into their academic studies track as close as possible to the same place the student occupied when mobilized/activated. The normal readmission application fee will be waived for these students. This will allow students to continue their academic studies with as little interruption as possible.

**Useful Information for VA Students:**

[WAVE](#) Monthly enrollment verification for all MGIB-Active Duty-Chapter 30 or MGIB Selected Reserve-Chapter 1606

[GI Bill Home Page](#)

[Guide to Paying for College – Education Affordability for Vets](#)

[Education Forms:](#) (Veteran) 22-1990, 22-1995, (Dependant) 22-5490, 22-5495 (Work-Study) 22-8691

[Request For Military Records](#) (DD-214) – Standard Form 180 – National Personnel Records Center

[Selective Service Verification](#)