





Division of

**TAMPERING with SAFETY** COVID-19 Pandemic requirement: Tampering with items required by the Centers for Disease Control and Prevention (CDC) for the health and safety of all. Stealing, discarding, or purposely tampering with roommate, suitemate, or campus COVID-19 safety items. Deliberate failure to abide by any health or safety standards for any university related function (campus events, classroom operations, etc.).

## **TECHNOLOGY:**

COVID-19 Pandemic Requirement: This policy also applies to student conduct/behavior associated with technology use, as a health and safety measure, throughout the pandemic. This includes, but is not limited to:

Zoom Bombing (By Students and Non-Affiliated Parties)  
Online Class Disruptions/Virtual Hearing Disruptions  
Classroom/Virtual Events & Program Chat Behavior

## **COVID-19 & Student Conduct Suggested Sanctioning**

Sanctions will be determined based on the level of severity of the violation, repeated offenses, or intent. Reports, along with supporting documentation, would be submitted to the Office of Student Conduct via email [sheltonde@gram.edu](mailto:sheltonde@gram.edu) or [turnert@gram.edu](mailto:turnert@gram.edu).

*This does not apply to how faculty operate their classes. Of course, suspension is never the goal. However, the intention or impact would be based on non-compliance.*

Fine: \$75 plus educational sanctions or possible suspension based on the severity.

Possible suspension for blatant disregard for policy and health concerns of the campus community.

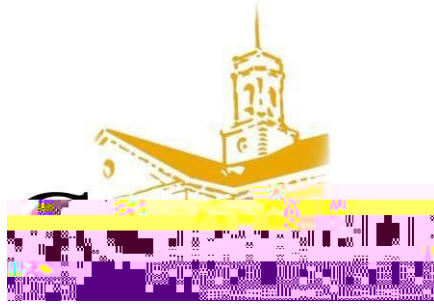
For more information, please refer to the COVID-19 Pandemic Student/Student Organization Manual.

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Division of Student Affairs  
Office of Student Conduct

Dear GSU Student:

This handbook is made available to each student at Grambling State University on the Division of Student Affairs Student Conduct web page at [www.gram.edu](http://www.gram.edu). The information herein has been carefully assembled to address topics of general concern, interest and use the student body. It is important that you become familiar with its contents.

Be informed that the University's policies and procedures are dynamic. We reserve the right to change them as the need arises; however, such changes will be communicated to you via e-mail in a timely manner as they occur. Although this handbook will be an invaluable resource to you, it should not deter your interactions with members of the University's administration, faculty, and staff. While this handbook is not a contract, it does provide guidance as to the conduct expected of students. You are encouraged to ask questions and obtain additional information as needed for clarity and understanding.

Information regarding academic policies is not provided in its entirety in this handbook, but is addressed in the University Catalog or other University policies. Specific academic regulations and information for various colleges can also be found in the University Catalog. Please see additional information when needed.

If you have questions, feel free to visit our office located at 403 Main St. (Across from Brown Hall) or please contact us at (318)





11. **"Student"** refers to a person taking or auditing courses at the University either on a full or part-time basis or any person on the University premises or University-leased premises; registering as a student, camper, or special awards program attendee (**i.e., auxiliary camps, sports camps, etc.**).
12. **"University"** refers to Grambling State University or any division thereof including extension courses over which the Board of Supervisors for the University of Louisiana System has control and responsibility.
13. **"University Community"** refers to any administrator, faculty, staff, or student of the University, including all land, buildings, facilities, adjacent streets, sidewalks, and other property in the possession of or owned, used, or controlled by the University and the physical surroundings within close proximity of the campus.
14. **"University Official"** refers to any person employed by the University (**including students**) performing administrative, teaching, paraprofessional responsibilities (**i.e., administrators, faculty, staff, Graduate Assistants, Resident Assistants in residence halls, etc.**).
15. **"University Premises"** refers to all land, buildings, facilities and other property in the possession of or owned, used, or controlled by the University.

## C. ARTICLE TWO

## RIGHTS AND RESPONSIBILITIES

Each student has rights guaranteed by the U.S. Constitution, these freedoms cannot be enjoyed exercised, or protected in a community which lacks order and stability. Additionally, it is each student's obligation to presume responsibility as a mature, civil and intellectual citizen while matriculating at the University. These student rights and responsibilities include, but are not limited to:

### Rights

**Speech and Expression.** Students shall be free to discuss questions of interest and to express opinions. Public expression of students reflects the views of those making the statement and not necessarily the University community. The University retains the right to provide for the safety of students, faculty, and staff, to protect property, and to ensure the continuity of the educational process in maintaining order. Authorization for any speech or demonstration will require identification of the individual and agreement to abide by university regulations. (**See Freedom of Speech and Expression Policy**)



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**Assembly and Demonstration.** Students shall be free to organize and associate to promote their common interests. Assembly and demonstration, just as speech and expression within the institution in public places, are permitted subject to reasonable time, place, and manner restrictions for the maintenance of order, safety and security and is applicable to local, state and federal laws.

**Publication and Distribution.** Students shall be free to publish and to distribute their ideas in the form of newspapers, newsletters, leaflets, and the like, subject to time, place, and

manner restrictions so long as such use does not cause a material and substantial disruption to the functions or activities of the University.

**Expression through Media.** Students shall be free to express opinions through student media as long as they are governed by and adhere to the canons of professional journalism and applicable regulations of the U. S. Constitution and the Federal Communication Commission. Similar rights are afforded oral statements of views on student-run radio and television stations. (See <http://ethics.iit.edu/codes/coe/sigma.delta.chi.new.html>.) Media contact for the University is the Director of Media and Public Relations. Students are prohibited from speaking on behalf of or for



6. To examine evidence to be used against him or her at the administrative discipline conference or prior to a formal hearing;
7. To view the list of witnesses and/or statements that are provided by witnesses at the administrative discipline conference or prior to a formal hearing;
8. To receive written notice within Seventy-Two (72) hours of interim measures;





classrooms, offices, dormitories, and the University premises in general.

**Battery.** The intentional use of force or violence upon another, or the intentional administration of a poison or other noxious liquid or substance to another for the purpose of physical abuse, or violence involving physical contact. Any form of physical contact that is directed to another which threatens or endangers the health or safety of any person, except when such response constitutes self-defense. This includes slapping, pushing, and contact using a weapon or

- Social Bullying (which may include cyberbullying): engaging in verbal bullying via mail, email, text message, phone, or voicemail; deliberately interfering with mail, email, text messages, phone, voicemail, or other communication; spreading malicious rumors or gossip about another person; manipulating the workload of another person in a manner designed to cause that person to fail to perform his or her legitimate functions; inflicting

**Obstruction, Disruption or Disorderly Conduct.** The intentional obstruction, interruption, hindrance, or disruption of teaching, research, administration, ceremonies, disciplinary proceedings, other University tasks and activities; interfering with the duties of a student, faculty/staff member or University official; withholding information vital to any investigation carried out by an authorized agent of the University; creating excessive noise which can be heard in other areas of the campus and which interferes with the normal operations of the University, and the University community; interfering with an approved campus demonstration; and leading or inciting others to disrupt scheduled and/or ordinary activities within the University premises.

**Unauthorized Entry.** Entry without proper permission into residential halls, buildings, or structures within the University premises, or the aiding and assisting of such unauthorized entry.

**Aiding or Inciting.** Aiding, abetting, or procuring another person to breach the peace on university premises or at functions sponsored by the University, assisting or persuading others to commit any act of misconduct in the University community or environment.

**Alcoholic Beverages.** Violation of the University Alcohol and Controlled Substance Policy, including but not limited to the use, consumption, possession, purchase, sale, and/or distribution of alcoholic beverages on University property, or at any of its activities (**whether on or off-campus**) are prohibited, except as expressly permitted by University regulations and local, state and federal law. Alcoholic beverages may not, in any circumstances, be used by, possessed by or distributed to any person under twenty-one (**21**) years of age.  
(Refer to Alcohol and Illegal Controlled Substances Policy.)

**Dangerous Drugs.** Violation of the University Alcohol and Controlled Substance Policy, including but not limited to the use, consumption, possession, manufacturing, purchase, sale and/or distribution of illicit drugs, narcotics or other controlled dangerous substances and drug paraphernalia are strictly prohibited.



unauthorized possession of property. This includes knowingly possessing stolen property.

**Hazing.** Participation in any act which is degrading or injurious, or in which another is



conduct that is deemed volatile of this code, and for any conduct and/or behavior that reflects negatively on the image or reputation of the University. The specific action or behavior will be described in all charges levied against the student.

**Cell Phone Usage.** The use of cell phones inside the classroom, official testing sites and during an official assembly period is prohibited. This includes but is not limited to, placing and/or receiving calls and/or text messages as well as conversing on cell phones. **(Official University emergency notification messages are excluded/refer to Electronic Devices Policy)**

**Tobacco.** Smoking and the use of tobacco products **(including cigarettes, cigars, pipes, smokeless tobacco, e-cigarettes, and**

will be allowed to attend only as an advisor to his client.  
**(See Student Due Process Policy No. 464)**

4. Charged student(s) who fail to appear before an informal/formal judicial board without just cause shall be found responsible for the charge(s) based only on input from the charging party, and disciplinary sanctions shall be imposed.

2. To educate the student(s) so he/she does not commit the violation again.
3. To offer the student(s) the opportunity to make good on a mistake.
4. To ensure that University expectations regarding appropriate behavior are clear.
5. To educate the student(s) concerning how his/her behavior impacts others in the community.
6. To protect the University community from people who may harm others in the community or who may substantially interfere with the educational mission of the University.

## II. DISCIPLINARY SANCTIONS

**University officials authorized by the President to impose sanctions upon students, either prior to (pending scheduled judicial hearing date) or after a judicial hearing, may impose or recommend one or more of the following penalties for a student(s).**

Any student withdrawing with disciplinary action pending or those being suspended for disciplinary reasons are not eligible for refunds after the 14<sup>th</sup> class day for Fall and Spring semesters and the 7<sup>th</sup> class day for Summer sessions.

**Expulsion**- Permanent dismissal from the University.

**Suspension** - Dismissal from the University for a specified period of time.

**Indefinite Suspension** - Dismissal from the University for an unspecified time period. After one year, a student may request a review of his file for readmission consideration.

**Interim Suspension** - Temporary suspension with a hearing to follow.

**Revoked Suspension** - A suspension is revoked if a student agrees to remain at the University under certain conditions or as long as the student does not violate certain prescribed conditions.

**Hold on Registration/Hold on Transcript** - A sanction used until all monies, fines and such owed to the University have been paid.

**Fine** - A student may be assessed a reasonable monetary sanction for violating certain Code of Student Conduct rules.

**Campus/Community Service**- A student(s) may be required to provide services on the campus/off campus, without pay, for a specific period of time for violating the Code of Student Conduct rules.

**Probation** - A student(s) is subjected to a time period of restrictions or conditions, after which the University authorities will determine if his/her behavior has improved.

**Restitution** - A student(s) or organization(s) is held accountable for public or private damage that he/she has damaged or destroyed.

**Counseling/Educational Assignment** - A student(s) is given behavioral counseling, either on a regular basis or by appointment. An educational assignment may include but is not limited to, attendance and/or participation in alcohol/drug education programs, workshops, panel discussions, letters of apology, and reflective essays.

**Restraining Order** - An order by the President or the President's designee prohibiting a student from entering the University premises except public streets or roadways.

**Verbal/Written Reprimand** - A student is warned, verbally and/or in writing, that further misconduct may result in more severe disciplinary action.

**Loss of Privilege** -

**Office of Student Conduct with a Psychiatric Evaluation signed by a licensed mental health professional indicating that the student is not a threat to him/herself or the campus community. Additionally, the parents, legal guardian, and/or student are advised that threatening and/or attempting suicide is a violation of the Code of Student Conduct and may result in disciplinary action by the University.**

## **NOTATION OF DISCIPLINARY ACTION ON ACADEMIC TRANSCRIPTS**

In severe cases of misconduct, a student may be suspended or expelled. System universities shall note such on the student's academic transcript as follows:

“Student is ineligible to enroll”

This will be noted when a student is permanently dismissed from the university for disciplinary reasons.

“Student is eligible to return (semester) (year)”

This will be noted when a student is “suspended for disciplinary reasons” for a specified period of time. The transcript indicates which semester the student will be eligible to return. In the case where the student is not suspended academically but is suspended for disciplinary reasons, the transcript note indicates that the student cannot return until some future semester.

All system universities shall employ the notations above on student academic transcripts beginning with the Spring semester, 2007.

Notation of disciplinary action on academic transcripts may or may not affect eligibility to enroll at

Student Affairs.

2. Criteria for filing an appeal are limited to:

The students' rights were violated in the hearing process or if there were procedural hearing errors.

There is new material evidence which could not



over all employees and students. The President is also charged with the responsibility of maintaining appropriate standards of student conduct. Any question of interpretation regarding the Code of Student Conduct shall be referred to the Office of Student Conduct for final determination.

The Code of Student Conduct shall be reviewed every two (2) years under the direction of the Office of Student Conduct.

## **K. HAZING POLICY**

### **I. PURPOSE/OBJECTIVE**

No chapter, team, club, colony, unit, student, alumnus/alumna, advisers, and/or other persons associated with a university recognized or sponsored organization shall conduct or condone any activity which can be described as hazing.

### **II. STATEMENT OF POLICY**

1. In compliance with Acts 635, 637 and 640 of the 2018 Regular Session of the Louisiana Legislature and the 2018 Board of Regents Uniform Policy on Hazing, the university reaffirms its policy that any form of hazing of any student enrolled at Grambling State University, is prohibited. Violation of this policy can result in both disciplinary actions imposed by the organization and/or institution as well as criminal charges. **(Refer to Hazing Policy)**  
<https://www.gram.edu/faculty/policies/docs/Hazing%20Prevention%20and%20Awareness%20Policy.pdf>

A. Definitions.

#### **2. Hazing**





handbook or as a section in the FYE Book.

2. In addition, beginning in the Fall Semester of 2019, each new student shall be provided educational information on the dangers of and prohibition on hazing during the new student orientation process: in person at the first convocation; at the first Residence Hall Meetings; and electronically through the campus email system.
3. Each registered campus organization (as defined above in this Policy and in R.S. 17:1801.1) shall provide annually at least one hour of hazing prevention education to all members and prospective members. Education may be provided in person, electronically, or both. Each organization shall submit a report annually to the Office of Student Leadership & Engagement with which it is affiliated relative to the students receiving such education evidenced by an attestation of the student receiving the education.
4. The Office of Student Leadership & Engagement will also sponsor a Hazing Prevention Program

for hazing or has reason to believe that any member of the organization has participated in an incident of hazing, the organization shall report the incident, in writing, to the Office of Student Leadership and Engagement. The Office of Student Leadership and Engagement will make a determination on whether or not additional campus sanctions and/or student conduct adjudication may be necessary.

- ii. If an organization or any of its members has been disciplined by a parent organization for hazing, the organization shall report the hazing for which the organization was disciplined, in writing, to the Office of Student Leadership and Engagement. The Office of Student Leadership and Engagement will make a determination on whether or not additional campus sanctions and/or student conduct









## **Q. CLASSROOM MISCONDUCT POLICY**

1. When a student's behavior in class is **as seriously** disruptive as to compel immediate action, the instructor has authority to remove a student from the class on an interim basis, pending an informal



in a manner supportive of a positive learning environment, free from disruptions and distractions.

The following standards shall apply and will be enforced:

Examples of inappropriate attire include but are not limited to:

- a. Wearing hats,

